AVAILABILITY, LOCATION, AND METHODS TO SUMMON LAW ENFORCEMENT ASSISTANCE
Enforcement and Arrest Authority
The San Francisco State University Police Department (UPD) is located on North State Drive, near the Lot 20 parking structure and Student Life Event Center. The University Police Department provides police services 24 hours a day, 7 days a week to our community. University Police Dispatch can be reached directly by phone at 415-338-7200.

The peace officers of San Francisco State University have statewide police authority and are vested with law enforcement powers and responsibilities identical to local police or sheriff departments, per Penal Code 830.2 and Education Code 89560. The University Police Department maintains primary jurisdiction over the campus community and SF State owned buildings and housing properties via a Memorandum of Understanding with the San Francisco Police Department.

In addition to the main campus, SF State maintains a teaching center in Downtown San Francisco and remote research facilities located in Tiburon and Sattley, California. While we do not employ University police officers at these locations, we maintain a collaborative relationship with the local law enforcement agencies that are responsible for the safety at these sites and will coordinate with agencies if a security issue arises.

Crime Reporting Procedures
The campus community is strongly encouraged to report all known or suspected incidents of criminal activity to the University Police Department as soon as possible. When calling the UPD be prepared to:

- Give your name, phone number, and location.
- Give clear and accurate information.
- Be prepared to supply suspect/vehicle descriptions, or directions of travel, if known.
- DON’T HANG UP! Follow the instructions of the dispatcher. You may be placed on hold in some instances.

Crime Reporting
- **9-1-1** from any campus phone  
  (NOTE: Dialing 9-1-1 from your cell phone in the area will connect you to SFPD who will still assist you or will forward the call to the University Police Department as needed)
- University Police Department **Emergency Dispatch:** 415-338-2222
- University Police Department **Non-emergency Dispatch:** 415-338-7200
- **Anonymous Crime Tip line:** 415-338-3030
- **Emergency Blue Light Phones** are located around various areas of San Francisco State University.
- Elevator phones are also available for assistance and they will connect you to University Police.
- University Police **Non-emergency email:** upd@sfsu.edu

In Person Contact
The University Police Department is located at 100 North State Drive, adjacent to LOT 20 Parking structure.
SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES

Security of and Access to Campus Facilities
All buildings, except the library, are secured by the University Police Department by 11:00 P.M. on weekdays and 5:30 P.M. on weekends, per University Executive Order 94-17. We recognize that there will be some need for after hour and weekend access to buildings. After hours, a faculty or staff I.D. is required. Anyone working late or on weekends should notify the University Police Department. Students working in a building after hours are required to have in their possession a student pass (authorized by college deans) along with photo identification. In the event of a campus closure due to an emergency response effort, access to buildings will be determined on a case-by-case basis and approved in writing to campus administrators and offices. Community members shall comply with authorized campus closure directives when provided. Holiday access is treated as weekend access.

Access to University Housing facilities is limited to residents, escorted guests and University staff. Entry is monitored on 24-hour basis through a combination of card-key security systems, hard keys, door prop alarms and on-duty Residential Life personnel. The campus facilities are maintained by Facilities & Service Enterprises and patrolled by UPD officers. The majority of campus buildings are equipped with card key access that is controlled by an access administrator. Many offices, labs, computer rooms and areas of campus have security alarms. All campus facilities have key and card key-access, most being open daily for scheduled campus community use. The Residential Life Department issues card key access for its residents. Campus key control and distribution is a function of Facilities & Service Enterprises. To provide for the security of campus facilities, the UPD enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked, per Penal Code 626.

Security Considerations Used in Maintenance of Campus Facilities
The University Police Department is responsible for implementing the security of all campus facilities. Personnel perform daily building lock-up and provide information on maintenance issues with campus lighting, door locks and general environmental safety, in conjunction with Facilities & Service Enterprise. Regular inspections and surveys of campus Emergency Blue Light Phones are conducted in collaboration between Facilities & Service Enterprise, University Police Department, and Information Technology Services.

New Student Orientations
University Police, Health Promotion & Wellness and New Student Programs make collaborated efforts to provide personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

New Employee Orientations
University Police, Human Resources and Office of Faculty Affairs make collaborated efforts to present safety policies and procedures to new employees. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.
ACTIONS IN THE LAST 18 MONTHS TO INCREASE SAFETY

- Hosted the SF District Attorney’s annual Red Zone conference educating university staff and faculty on how to prevent and respond to sexual violence on college campuses.
- Implemented a “Prescription Drug Take Back” day disposing of unused/expired prescription drugs and distributed 15 lock boxes for prescription medication. 110 people were educated on how to safely store and dispose of prescription medication.
- Trained over 14 staff, faculty, and student constituencies on CSU anti-discrimination policy to increase awareness and improve campus climate around topics of gender equity and sexual misconduct/sexual harassment.
- Added new (more efficient) shuttle busses for campus community.
- Improved emergency communication function by sending alerts to campus community via email.
- Active shooter training program rolled out to campus staff and faculty.
- Installation of Emergency Blue Light Phones on each floor of library.
- Initiated new International Traveler Notification System to allow faculty/staff/students to confirm safety in real time in the event of an incident.
- Implemented an insurance program to provide insurance protection for liabilities arising out of recognized student organization risks.
- Successfully hosted the second annual Campus Safety Week.
- Trained 206 students and staff in hands on use of fire extinguishers to extinguish live fires.
- Ongoing group fire extinguisher training has been made available upon request.
- Purchased and deployed > 200 AEDs across the campus
- Provided ongoing quarterly First aid / CPR / training (up to 50 participants per class).
- Trained HazWoper (Chemical Response) team.
- Trained >650 lab workers in chemical release response, hazardous waste handling, and hazardous waste labeling
- Implemented ASSESS software and completed computerized hazard assessment of 187 laboratories.
- Implemented INSPECT software for use in computer-based safety inspection program.
- Implemented CHEMICALS software for use in managing chemical inventories.
- Created instructor-led new hire safety orientation program.
- Changed emergency medical provider to Kaiser On–the-Job, providing follow-up for injured employees at the closest Kaiser facility to their home.
- Staffed a night crew in Facilities to respond to building emergencies.
- Improved electrical service to the campus reducing likelihood of power outages.
- Annual Night Safety Walk conducted by UPD, Housing, and Facilities representatives to walk the campus grounds and identify potential safety hazards.
- 2 UPD staff members attended a Rape Aggression Defense (R.A.D.) training to become instructors; 7 community members have been trained.

PROPOSED IMPROVEMENTS IN SAFETY OVER THE NEXT 24 MONTHS

- To expand on emergency response drills.
- To expand alternative solutions for securing campus, buildings, classrooms and offices.
- Expand campus escort program with a vanpool solution with staffing and increase after-hours coverage.
• Expand community-wide crime prevention/safety programs and services.
• Expand emergency Blue light (emergency) phone coverage on campus community.
• Expand UPD training with SFPD Taraval District Police Station.
• Create an Ad Hoc committee on Campus Safety & Crime Prevention with representation from staff, faculty & students.
• To distribute Residential Housing Kitchen Fire Safety Blanket.
• To move new hire safety orientation on-line to capture existing employees.
• To institute QR coding of chemical inventory.
• To institute computer-based lab safety inspection program.
• To require on-line Lab Safety Fundamentals course training for all lab workers.
• To assign and track safety training using a new CSU-wide Learning Management System called TotalSum.
• EH&S & UPD will collaborate on development and implementation of a structured training plan for Building Coordinators and Building Emergency Response Coordinators (BERCS).
• To offer additional R.A.D. classes to the campus community.

2019 San Francisco State University Statistical Report


These statistics were compiled using the FBI Uniform Crime Reporting program definitions, occurring on campus, and in compliance with California State Education Code, Chapter 16, of the Donahue High Education Act, Section 67380.

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*Part I crimes include willful homicide, rape, robbery, and aggravated assault