



**SAN FRANCISCO  
STATE UNIVERSITY**

# California Campus Safety Plan Report 2016



**STUDENT AFFAIRS & ENROLLMENT MANAGEMENT**

**UNIVERSITY POLICE DEPARTMENT**

1600 Holloway Avenue | San Francisco, CA 94132

Non-Emergency: 415/338-7200 | Direct to Dispatch: 415/338-2222 | Fax: 415/338-0905

Email: [upd@sfsu.edu](mailto:upd@sfsu.edu) | URL: [upd.sfsu.edu](http://upd.sfsu.edu)

24 hrs a day/7 days a week

**FOR EMERGENCY DIAL 9-1-1**

**AVAILABILITY, LOCATION, AND METHODS TO SUMMON LAW ENFORCEMENT ASSISTANCE**

## Enforcement and Arrest Authority

The San Francisco State University Police Department is located on North State Drive, near the Lot 20 parking structure and Student Life Event Center. The University Police Department provides police services 24 hours a day, 7 days a week to our community. University Police Dispatch can be reached directly by phone at 415-338-7200. The peace officers of San Francisco State University have state-wide police authority and jurisdiction per Penal Code 830.2 and Education Code 89560, and are vested with law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community. The University Police Department maintains primary jurisdiction over campus and SF State owned housing properties through a memo of understanding with the San Francisco Police Department.

In addition to the main campus, SF State maintains a teaching center in Downtown San Francisco and remote research facilities located in Tiburon and Sattley, California. While we do not employ University Police Officers at these locations, we maintain a collaborative relationship with the local law enforcement agencies that are responsible for the safety at these sites and will coordinate with agencies if a security issue arises.

## Crime Reporting Procedures

The entire campus community is strongly encouraged to report any and all known or suspected incidents of criminal activity on campus to the University Police Department as soon as possible. See something? Say Something! When calling the UPD be prepared to:

- Give your name, phone number, and location
- Give clear and accurate information
- Be prepared to supply suspect/vehicle descriptions, or directions of travel if necessary
- DON'T HANG UP! Follow the instructions of the dispatcher. You may be placed on hold in some instances

## To Report a Crime or Incident

- **9-1-1** from any campus phone (NOTE: Dialing **9-1-1** from your cell phone in the area will connect you to SFPD who will still assist you or will forward the call to the University Police Department as needed)
- **415-338-7200** (UPD non-emergency line)
- **415-338-2222** (UPD direct dispatch line; Can also be used for emergencies/in progress crimes on campus)
- **415-338-3030** (Anonymous Crime Tip line)
- Emergency box phones located around various areas of San Francisco State University, can be used and you will be connected to University Police Dispatch
- Elevator phones are also available for assistance and they will connect you to University Police.
- [upd@sfsu.edu](mailto:upd@sfsu.edu) (UPD general email address)

## In Person Contact

- The University Police Department is located at 100 North State Drive, on the other side of the LOT 20 parking structure

## SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES

### Security of and Access to Campus Facilities

All campus facilities have key and card key-access, most being open daily for scheduled campus community use. The Housing and Residential Life Complex is card key access only for it's residents. Campus key control and distribution is a function of Facilities and Service Enterprises. To provide for the security of campus facilities, the University Police enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked per Penal Code 626.

### Security Considerations Used in Maintenance of Campus Facilities

The University Police are responsible for security of all campus facilities. Personnel perform daily building lock-up and monitor all maintenance issues in campus lighting, door locks and general environmental safety in conjunction with Facilities and Support Services. Regular inspections and surveys of campus emergency box phones are conducted.

### New Student Orientations

University Police personnel provide personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

### New Employee Orientations

Throughout the year, University Police personnel present safety policies and procedures to new employees as requested or needed, in cooperation with the Human Resources department and the SF State Environment, Health, and Safety office. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.

### SF State Statistical Report Disclaimer

This report is a separate and distinct report from the Annual Security Report required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). This report's statistics were compiled using the FBI Uniform Crime Reporting definitions, occurring on campus, and in compliance with California State Education Code, Ch 16, of the Donahue High Education Act, Section 67380. The Clery report can be found at

[http://upd.sfsu.edu/sites/default/files/assets/pdf/Campus\\_Security\\_Report\\_Current.pdf](http://upd.sfsu.edu/sites/default/files/assets/pdf/Campus_Security_Report_Current.pdf)

### ACTIONS IN THE LAST 18 MONTHS TO INCREASE SAFETY

- Parking & Transportation completed the 2016 SF State Transportation survey that provided a comprehensive assessment of the transportation needs of the campus community.
- Revised and updated the SF State University Emergency Operations Plan.
- Active shooter training program rolled out to campus staff and faculty.
- Improved communication & engagement sources by developing a SF State UPD Facebook page.

### CHANGES IN SAFETY PRECAUTIONS DURING THE NEXT 24 MONTHS

- To expand emergency response drills and incorporate campus community members.
- To expand alternative solutions for securing campus, buildings, classrooms and offices.
- Expand campus escort program with a vanpool solution with staffing and increase after-hours coverage.
- Develop and implement the SF State UPD Community Liaison office.
- Develop and deploy UPD Patrol Beat System to improve community engagement.
- Expand community-wide crime prevention/safety programs and services.
- Expand emergency Blue light (emergency) phone coverage on campus community.
- Expand UPD training with SFPD Taraval District Police Station.

<i>San Francisco State University Police Department Crime Stats for 2016</i>	
Occurrences and/or arrests for	On Campus**
Part I violent crimes*	5
Hate Crimes	0
Hate Non-Criminal acts of hate violence	0
Theft	132
Destruction of Property	56
Illegal Drugs	5
Public intoxication	9
<i>*Part I crimes include willful homicide, rape, robbery, and aggravated assault</i>	
<i>**Numbers are reflective of incidents on the core campus. For Clery geography stats, see the Clery report.</i>	

Occurrences and/or arrests for	System wide
Hate Crimes	10
Noncriminal acts of hate violence	3