San Francisco State University

Annual Campus Safety Plan Report

2015
INTRODUCTION
San Francisco State University (also known as SF State) prepares this report in compliance with California State Education Code, Chapter 16, of the Donahue Higher Education Act, Section 67380.

SF State is a community of more than 30,000 faculty, staff and students located in the City and County of San Francisco. In addition to the main campus, SF State maintains a downtown teaching center and remote research facilities located in Tiburon and Sattley, California. While we do not employ University Police Officers at these locations, we maintain a collaborative and reporting relationship with the law enforcement agencies at these sites and will coordinate with the local law enforcement agency if a security issue arises.

On the main campus, to minimize the number of criminal incidents, a Residence Life staff, professionally trained University Police Officers, along with Community Service Specialists, Campus Security Authorities, students, and members of the wider campus community participate in a number of shared responsibilities to insure that the campus community and their possessions are protected as much as possible.

AVAILABILITY AND LOCATION OF SECURITY PERSONNEL

Enforcement and Arrest Authority
Campus safety and security is coordinated by the University Police Department, located on North State Drive, near Lot 20. The department is budgeted for a force of 28 sworn officers with full arrest powers and has 34 non-sworn support employees. Officers meet all the requirements set forth by the Commission on Peace Officer Standards and Training (P.O.S.T.), which sets the standards for all California law enforcement officers. In addition, California State University Police Officers undergo training specially designed to meet the needs of the campus community. Our police officers are graduates of the California P.O.S.T. Academy and undergo continued training to upgrade their skills. All sworn officers have been trained in first aid and cardiopulmonary resuscitation and are authorized to enforce all regulations on the University campus and an immediate one-mile radius. In some instances, police powers extend statewide. University Police officers are armed with firearms. They conduct foot, vehicular and bicycle patrols on campus and in the residence communities 24-hours a day.

The peace officers of this department have state-wide police authority and jurisdiction per Penal Code 830.2 and Education Code 89560, and are vested with law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community.

Working Relationships with State & Local Police
University Police maintain close working relationships with all local, county, state and federal public safety agencies through mutual aid agreements. Additionally, the University Police Department and San Francisco Police Department share mutual officer assistance in the immediate area through a memorandum of understanding (MOU). SFSU Police Officers maintain a primary investigating and reporting role for campus and its immediate adjacent property owned or controlled by SF State unless otherwise noted in the MOU.

Criminal Activity Off-Campus
When an SF State student is involved in certain off-campus offenses, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. The San Francisco Police Department routinely works and communicates with campus officers on any serious incidents occurring on campus or in the immediate neighborhood surrounding campus. Many students live in the neighborhoods surrounding our campus. While the SFPD has primary jurisdiction in all areas off campus, SF State officers can and on a case by case basis, do respond to student-related incidents that occur in close proximity to campus. University officers and dispatchers have direct radio or phone communications with the city police, fire, and medical personnel to facilitate rapid response in any emergency situation.
METHODS TO SUMMON ASSISTANCE OF SECURITY PERSONNEL

Crime Reporting Policy and Procedures
The University Police are responsible for service, law enforcement and maintenance of order on the SF State campus and adjacent community. Community members, students, faculty, staff and guests are encouraged to promptly and accurately report (or as soon they are available) all potential criminal incidents and any emergency, including medical emergencies to the University Police Department or the appropriate law enforcement agency. Upon receipt of the call, the University Police officers are dispatched immediately to the site of the incident to take the necessary action. Voluntary reporting of crime incidents on-campus may be made to other non-police campus security authorities (CSAs) as outlined in the CLERY report and online. CSAs are officials or members of the institution and have significant responsibility for student and campus activities (including but not limited to: student housing, student discipline, campus judicial proceedings, athletic officials, deans, or faculty advisors). Confidential and anonymous crime reporting can be made when the victim of the crime elects or is unable to make such a report.

To Report a Crime or incident
• 415-338-2222 to contact University Police Dispatch
• 9-1-1 from any campus phone (dialing 9-1-1 from your cell phone will connect you to San Francisco Police Department who will forward the call to the University Police Department upon request or as needed)
• Emergency box phones located around various areas of San Francisco State University, can be used and you will be connected to University Police Dispatch
• Elevator phones are also available for assistance and they will connect you to University Police.
• 415-338-7200 (UPD non-emergency line)
• 415-338-3030 (Anonymous Crime Tip line)
• upd@sfsu.edu (UPD general email address)

In Person Contact:
• The University Police Department is located at 100 North State Drive, on the other side of the LOT 20 parking structure
• The UPD is open 24 hours a day, 7 days a week

SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES

Security of and Access to Campus Facilities
All campus facilities have key and card key-access, most being open daily for scheduled campus community use. The Housing and Residential Life Complex is card key access only for it’s residents. Campus key control and distribution is a function of Facilities and Service Enterprises. To provide for the security of campus facilities, the University Police enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked per Penal Code 626.

Security Considerations Used in Maintenance of Campus Facilities
The University Police are responsible for security of all campus facilities. Personnel perform daily building lock-up and monitor all maintenance issues in campus lighting, door locks and general environmental safety in conjunction with Facilities and Support Services. Regular inspections and surveys of campus emergency box phones are conducted.
SECURITY AND CRIME PREVENTION PROGRAMS

University Police personnel facilitate crime prevention programs for student, parent, faculty, and new employee orientations, student organizations, community organizations, in addition to programs for Residential Life Housing Resident Advisors and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes. Title IX presentations and trainings regarding gender equity and preventing sexual or dating violence are provided by the Title IX office in the Division of Student Affairs & Enrollment Management. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Presentations are given throughout the year by the Crime Prevention Coordinator, or other members of the Police Department as needed.

*New Student Orientations*

University Police personnel provide personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

*New Employee Orientations*

Throughout the year University Police personnel present safety policies and procedures to new employees as requested or needed, in cooperation with the Human Resources department. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.

*Safety Bulletins, Emergency Notifications, and Timely Warnings*

On occasion, you will see a warning notification describing recent crime trends or a dangerous incident. Notices are sent by email or phone message to various segments of the campus community to provide our community with information about the incidents and crime prevention recommendations.

*Campus Alliance for A Risk-Free Environment (CARE)*

The University Police Department provides an escort program called C.A.R.E. The C.A.R.E. team members provide personal escorts and additional building security during evening and nighttime hours. Team members are available to escort students, faculty and staff to and from their classroom, laboratory or office, automobile, campus housing or any other location within a reasonable distance to campus. The C.A.R.E. program is a student security program which supplements the police department. Call x87200 or 415-338-7200 for an escort or visit the website at www.sfsu.edu/~upd/html/care.html for more information. They typically operate Monday through Thursday from 4:30pm to 11:30 and Friday from 4:30 to 10:00. In the event a C.A.R.E escort is not available, safety escorts may be available from UPD officers pending no active emergencies or calls for service in the field.

*Emergency Blue Light Call Stations*

A 9-1-1 24-hour, button activated, emergency telephone system will put you in contact with emergency personnel for any emergency need. They are located throughout the SF State campus, illuminated with blue lights atop the phone box post. *(See Emergency Blue Light Phones Map on the next page.)*
**ACTIONS IN THE LAST 18 MONTHS TO INCREASE SAFETY**

1. Added new (more efficient) shuttle busses for campus community.
2. Improved emergency communication function by sending alerts to campus community via email.
3. Active shooter training program rolled out to campus staff and faculty.

**CHANGES IN SAFETY PRECAUTIONS DURING THE NEXT 24 MONTHS**

1. Increase UPD staffing.
2. To expand on emergency response drills.
3. To expand alternative solutions for securing campus, buildings, classrooms and offices.
4. Expand campus escort program with a vanpool solution with staffing and increase after-hours coverage.
5. Expand community-wide crime prevention/safety programs and services.
6. Expand emergency Blue light (emergency) phone coverage on campus community.
7. Assess campus lighting and explore enhancements.
8. Expand UPD training with SFPD Taraval District Police Station.
9. Explore creating an Ad Hoc committee on Campus Safety & Crime Prevention with representation from staff, faculty & students.

**Uniform Crime Reporting**

Uniform crime reporting (UCR) is a collective effort by city, county, state, tribal, and federal Law Enforcement Agencies (LEA’s) to present a nationwide view of crime. Agencies throughout the country participate in the FBI UCR Program and provide monthly summarized reports on ten Part I offenses known to law enforcement and reports on persons arrested. The Part I offenses, murder, rape, robbery, aggravated assault, human trafficking-commercial sex acts, human trafficking-involuntary servitude, burglary, motor vehicle theft, larceny-theft, and arson, are considered indicators of the level of crime occurring within the United States. Crime reports also provide information about law enforcement officers killed and assaulted, hate crime and cargo theft.

The UCR Program divides offenses into two groups – Part I and Part II. The FBI UCR Program collects offense and arrest data on all Part I offenses that become known to law enforcement whether or not they involve arrests. However, the UCR Program only collects arrest data on Part II offenses.

San Francisco State University submits crime reports to the California State UCR program. State UCR programs then forwards data, using uniform offense definitions, to the FBI UCR Program.

**San Francisco State University Police Department Crime Statistical Chart 2015**

<table>
<thead>
<tr>
<th>Offense</th>
<th>On Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robbery</td>
<td>1</td>
</tr>
<tr>
<td>Sex Offenses</td>
<td>8</td>
</tr>
<tr>
<td>Hate Non-Criminal acts of hate violence</td>
<td>0</td>
</tr>
<tr>
<td>Hate Crimes</td>
<td>0</td>
</tr>
<tr>
<td>Theft (auto theft, auto burglaries, petty and grand theft, shoplifting, embezzlement)</td>
<td>200</td>
</tr>
<tr>
<td>Destruction of Property (vandalism)</td>
<td>83</td>
</tr>
<tr>
<td>Illegal Drugs</td>
<td>21</td>
</tr>
<tr>
<td>Public intoxication</td>
<td>23</td>
</tr>
</tbody>
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*Numbers represent all reported instances to the police department regardless of crime location. For Clery statistics please see Clery Report.*