AVAILABILITY, LOCATION, AND METHODS TO SUMMON LAW ENFORCEMENT ASSISTANCE

Enforcement and Arrest Authority
The San Francisco State University Police Department (UPD) is located on North State Drive, near the Lot 20 parking structure and Student Life Event Center. The University Police Department provides police services 24 hours a day, 7 days a week to our community. University Police Dispatch can be reached directly by phone at 415-338-7200.

The peace officers of San Francisco State University have statewide police authority and are vested with law enforcement powers and responsibilities identical to local police or sheriff departments, per Penal Code 830.2 and Education Code 89560. The University Police Department maintains primary jurisdiction over the campus community and SF State owned buildings and housing properties via a Memorandum of Understanding with the San Francisco Police Department.

In addition to the main campus, SF State maintains a teaching center in Downtown San Francisco and remote research facilities located in Tiburon and Sattley, California. While we do not employ University police officers at these locations, we maintain a collaborative relationship with the local law enforcement agencies that are responsible for the safety at these sites and will coordinate with agencies if a security issue arises.

Crime Reporting Procedures
The campus community is strongly encouraged to report all known or suspected incidents of criminal activity to the University Police Department as soon as possible. When calling the UPD be prepared to:

• Give your name, phone number, and location.
• Give clear and accurate information.
• Be prepared to supply suspect/vehicle descriptions, or directions of travel, if known.
• DON’T HANG UP! Follow the instructions of the dispatcher. You may be placed on hold in some instances.

Crime Reporting
• 9-1-1 from any campus phone  
  (NOTE: Dialing 9-1-1 from your cell phone in the area will connect you to SFPD who will still assist you or will forward the call to the University Police Department as needed)
• University Police Department Emergency Dispatch: 415-338-2222
• University Police Department Non-emergency Dispatch: 415-338-7200
• Anonymous Crime Tip line: 415-338-3030
• Emergency Blue Light Phones are located around various areas of San Francisco State University.
• Elevator phones are also available for assistance and they will connect you to University Police.
• University Police Non-emergency email: upd@sfsu.edu

In Person Contact
The University Police Department is located at 100 North State Drive, adjacent to LOT 20 Parking structure.
SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES

Security of and Access to Campus Facilities
All buildings, except the library, are secured by the University Police Department by 11:00 P.M. on weekdays and 5:30 P.M. on weekends, per University Executive Order 94-17. We recognize that there will be some need for after hour and weekend access to buildings. After hours, a faculty or staff I.D. is required. Anyone working late or on weekends should notify the University Police Department. Students working in a building after hours are required to have in their possession a student pass (authorized by college deans) along with photo identification. In the event of a campus closure due to an emergency response effort, access to buildings will be determined on a case-by-case basis and approved in writing to campus administrators and offices. Community members shall comply with authorized campus closure directives when provided. Holiday access is treated as weekend access.

Access to University Housing facilities is limited to residents, escorted guests and University staff. Entry is monitored on 24-hour basis through a combination of card-key security systems, hard keys, door prop alarms and on-duty Residential Life personnel. The campus facilities are maintained by Facilities & Service Enterprises and patrolled by UPD officers. The majority of campus buildings are equipped with card key access that is controlled by an access administrator. Many offices, labs, computer rooms and areas of campus have security alarms. All campus facilities have key and card key-access, most being open daily for scheduled campus community use. The Residential Life Department issues card key access for its residents. Campus key control and distribution is a function of Facilities & Service Enterprises. To provide for the security of campus facilities, the UPD enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked, per Penal Code 626.

Security Considerations Used in Maintenance of Campus Facilities
The University Police Department is responsible for implementing the security of all campus facilities. Personnel perform daily building lock-up and provide information on maintenance issues with campus lighting, door locks and general environmental safety, in conjunction with Facilities & Service Enterprise. Regular inspections and surveys of campus Emergency Blue Light Phones are conducted in collaboration between Facilities & Service Enterprise, University Police Department, and Information Technology Services.

New Student Orientations
University Police personnel provide personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

New Employee Orientations
University Police personnel present safety policies and procedures to new employees facilitated by the Human Resources Department. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.
ACTIONS IN THE LAST 18 MONTHS TO INCREASE SAFETY

- Added new (more efficient) shuttle busses for campus community.
- Improved emergency communication function by sending alerts to campus community via email.
- Active shooter training program rolled out to campus staff and faculty.
- Developed and implemented the SF State Public Safety Advisory Committee with the goal of enhancing public safety through building community collaborations.
- Revised the Division of Campus Safety website and included a “Transparency” section to improve access to department information of public interest.
- Installation of Emergency Blue Light Phones on each floor of library.
- Initiated new International Traveler Notification System to allow faculty/staff/students to confirm safety in real time in the event of an incident.
- Implemented an insurance program to provide insurance protection for liabilities arising out of recognized student organization risks.
- Successfully hosted the third annual Campus Safety Week.
- Trained students and staff in hands on use of fire extinguishers to extinguish live fires.
- Ongoing group fire extinguisher training has been made available upon request.
- Purchased and deployed an additional 25 AEDs across the campus.
- Provided First aid / CPR / training (up to 50 participants per class) prior to COVID-19 shutdown.
- Began installation of Sharps disposal boxes across campus for safe needle disposal.
- Continued using RSS software programs to:
  - ASSESS lab hazards
  - INSPECT labs for hazards
  - Manage CHEMICAL inventories
- Created on-line safety training programs:
  - New Hire Safety Orientation (includes HazCom)
  - Campus Emergency Action Plan Procedures
  - COVID-19 Health & Safety Procedures for students and employees
- Trained students and employees on COVID-19 safety procedures using on-line program before they are allowed to come on campus.
- Implemented COVID-19 on-line and phone app health screening app required for entry to campus buildings with hard copy translations into several languages.
- Trained student “Gator Helping Gators” safety ambassadors to manage building access under COVID-19 restrictions.
- Worked to make on-line training programs fully accessible to all community members.
- Closed audit findings from CSU Chancellor’s Office H&S Audit.
- The Office of Emergency Services closed audit findings from CSU Chancellor’s Office Emergency Management Audit.
- Instituted new chemical and safety equipment procurement controls.
- Submitted data for the systemwide annual EH&S report.
- Revised and updated 18 of 18 required health & safety programs including the campus Chemical Hygiene Plan, Injury Illness Prevention Plan, and Emergency Action Plan.
• The Office of Emergency Services completed a revision of the SF State Emergency Operations Plan (EOP).
• Health Promotion and Wellness (HPW) have provided a wide range of prevention and education programming focused on ending sexual violence. Examples include:
  • “The Link-Up Series” a weekly program offering that weaves AOD education, positive sexuality education, and healthy relationship education implemented in the first 8 weeks of the Fall semester to address a trend that research has shown that to be the time period within the academic year when campuses see spikes in rates of sexual assaults. The “Link-Up Series” seamlessly overlapped with HPW’s October’s Domestic Violence Awareness Month, in collaboration with The SAFE Place, which featured 4 different workshops that highlighted awareness, safety, building support networks, LGBTQ communities of color, and healing.
  • In November 2020, HPW launched its “Healthy Masculinity Day of Action” which highlighted two dialogues on men’s engagement to prevent sexual violence through a healthy masculinity workshop and bystander intervention workshop for men.
  • HPW also launched a Consent 101 video, a Bystander Intervention 101 video, and “Dating In the COVID-19 Era” Instagram Live, in response to our current COVID-19 context.
  • HPW also conducted its first Dating Violence & Stalking Awareness Month in February 2020. Campus partners include: The SAFE Place, United Greek Council, and La Casa de las Madres.
  • In partnership with various campus partners, HPW coordinated Sexual Assault Awareness Month in April 2020 (SAAM) that included programs such as Sexual Violence Prevention 101 Workshop, Coffee & Conversation: Demystifying Title IX, Thinking of You Peer Discussion, SAAM Talk: Risk Reduction & Resilience, and the “What Were You Wearing?” Virtual Sexual Assault Awareness Exhibit.
  • Finally, seven mandatory trainings on sexual violence prevention and reporting resources were provided for student athletes, members of Greek Life student organizations, and Residential Life student leaders.
  • In Fall 2019 San Francisco State launched the Sexual Violence Prevention Collaborative (SVPC), a dedicated community of students, faculty, and staff working together to prevent sexual violence on campus. The SVPC was accepted to be part of NASPA’s Culture of Respect Initiative, a national cohort of campuses focused on this issue, to provides structure and technical assistance to our efforts. The 20 members of the SVPC have worked together over the last 2 years to create a complete and thorough assessment of current campus efforts and implemented an in-depth plan for addressing areas for improvement, including improved public disclosure efforts, multi-tiered prevention education, improved survivor support, school wide mobilization efforts, clearer policies, and ongoing self-assessment.
• Fire & Life Safety developed and implemented (100% in Q4 of 2020) a Campus & Housing Fire Extinguisher Monthly Inspection Program for compliance & efficiency. They also implemented the following processes:
  • Consistent fire alarm drills annually in October, including consistent notification.
  • Rebuild of the UPN trash-chutes to enhance safety.
• Comprehensive central campus fire-stopping.
• Comprehensive central campus fire-damper inspections, tests & corrections.
• Fire sprinkler inspections, tests & system corrections.
• Consistent emergency generator inspections, tests & system corrections.
• Facilities coordinated with the EOC to post signage on campus in relation to the SFPHD COVID-19 mandate for safety signage.
• Developed risk and safety guidance for the safe resumption of clinical placement field work during COVID-19.
• Developed risk and safety guidance for the safe resumption of academic field trips during COVID-19.
• Inspected and assessed the Early Childhood Education Center and Children’s Campus to ensure compliance with SFDPH guidelines for re-opening child-care centers during COVID-19.
• Implemented COVID-19 safety protocols and Health Check-in mobile app for student, faculty and staff building access.
• Collaborated with business units across campus to update unit business continuity plans for implementation when an event that disrupts business operations occurs.
• EPC provides behind the scenes support for the training for incoming students, via Not Anymore (https://wellness.sfsu.edu/SVP-education).
• All Equity Programs and Compliance (EPC) staff were trained on the changes to the CSU Executive Orders in response to the Federal regulations imposed on August 14, 2020. The training was hosted by The CSU Chancellor’s Office.
• EPC Staff joined several campus committees and groups to strengthen awareness and ensure widespread education about the EPC process. The groups include:
  a. SAFE Zone Allies
  b. UndocuAlly
  c. Sexual Violence Prevention Collaborative
• EPC created a training module regarding the changes in the Executive Orders which result in Addendums A and B. The training has been presented to the following departments:
  a. Biology Department
  b. Residential Life
  c. SFSU Greeks
  d. Student Health Services – Practitioners
  e. Associated Students
• EPC collaborated with the Disability Programs and Resource Center (DPRC) to create a training, Duty to Provide Reasonable Accommodations.
• EPC in collaboration with SVPC created an exit survey for participants in the Title IX & DHR process to provide their input on their experience and how EPC can improve.

PROPOSED IMPROVEMENTS IN SAFETY OVER THE NEXT 24 MONTHS

• To expand on emergency response drills.
• Perform annual update of EOP.
• Review and Revise required H&S programs.
• To update mutual aid MOUs with external organizations.
• Finish implementing Sharps disposal plan.

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• Implement Accessibility reviews of on-line EHS programs.
• To move new hire safety orientation on-line to capture existing employees.
• To continue QR coding of chemical inventory.
• To continue inspections using computer-based lab safety inspection program.
• To assign and track safety training using a new CSU-wide Learning Management System called TotalSum.
• Fire & Life Safety will continue to 100% implement Campus & Housing Fire Extinguisher Monthly Inspection Program for compliance & efficiency.
• Implement Accessible Information on Metabim & Box for all Fire & Life Safety Emergency Equipment Annual Inspections & Reports including Related Work Orders.
• Enhance what EOC has developed with COVID-19 Safety & Precautions Signage.
• A training module created in 2020 to address the CSU Executive Order changes will be made available on the EPC website for visitors to access and view.
• Widespread training offers from EPC to all sectors of the University, with topics that are geared towards specific concerns and requests.
• Duty to Provide Reasonable Accommodations training will be made available to all University sectors. Upcoming trainings include:
  a. Faculty Affairs Chair Council
  b. College of Science and Engineering
  c. Chairs Council for College of Liberal & Creative Arts (LCA)
• Continued collaborations with EPC and campus partners to further violence prevention efforts.
• To expand alternative solutions for securing campus, buildings, classrooms and offices.
• Develop and implement Student Safety Escort Program with student staffing and increase after-hours coverage.
• Expand community-wide crime prevention/safety programs and services (including virtual training programs).
• Expand emergency Blue light (emergency) phone coverage on campus community.
• Expand UPD training with SFPD Taraval District Police Station.
• EH&S & UPD will collaborate on development and implementation of a structured training plan for Building Coordinators and Building Emergency Response Coordinators (BERCS).
• Planning to offer additional R.A.D. classes to the campus community, after COVID-19 pandemic subsides and campus returns to in-person instruction.
• Implement campus-wide Youth Protection Program to ensure the safety of minors participating in SF State programs and in external programs on campus property.
• Develop online field trip risk assessment portal to ensure compliance with SF State Academic Senate’s Field Trip Policy.
• The University will be collaborating with the CSU Chancellor’s Office to secure a system-wide contract with an onsite COVID-19 testing vendor to support the campus with testing services.

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2021 San Francisco State University Statistical Report


These statistics were compiled using the FBI Uniform Crime Reporting program definitions, occurring on campus, and in compliance with California State Education Code, Chapter 16, of the Donahue High Education Act, Section 67380.

### 2020 Statistics (California Education Code 67380 § (a)(1)(A))

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<td>Hate Crimes</td>
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<td>Noncriminal acts of hate violence</td>
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</table>

*Part I crimes include willful homicide, rape, robbery, and aggravated assault

**For the purpose of this report, ‘on campus’ references any and all SFSU main campus occurrences. For a breakdown of Clery geographical crimes, please refer to the Clery report.