

SAN FRANCISCO STATE UNIVERSITY

2026 CAMPUS SAFETY PLAN



AVAILABILITY, LOCATION, AND METHODS TO SUMMON LAW ENFORCEMENT ASSISTANCE

Availability and Location of Law Enforcement Assistance

The San Francisco State University Police Department (UPD) is located on North State Drive, near the Lot 20 parking structure and Annex I - Student Event Center on the main campus. UPD provides police services 24 hours a day, seven days a week to our community. UPD Dispatch can be reached directly 24 hours a day by phone at (415) 338-7200.

Enforcement and Arrest Authority

The peace officers of SFSU have statewide police authority and are vested with law enforcement powers and responsibilities identical to local police or sheriff departments, per Penal Code 830.2 and Education Code 89560. UPD maintains primary jurisdiction over the campus community and SFSU owned buildings and housing properties via a Memorandum of Understanding with the San Francisco Police Department.

In addition to the main campus, SFSU maintains a teaching center in Downtown San Francisco and remote research facilities located in Tiburon and Calpine, California. While we do not employ University police officers at these locations, we maintain a collaborative relationship with the local law enforcement agencies that are responsible for the safety at these sites and will coordinate with agencies if a security issue arises.

Crime Reporting Procedures

The campus community is strongly encouraged to report all known or suspected incidents of criminal activity to UPD as soon as possible. When calling UPD be prepared to:

- Give your name, phone number, and location.
- Give clear and accurate information.
- Be prepared to supply suspect/vehicle descriptions, or directions of travel, if known.
- DON'T HANG UP! Follow the instructions of the dispatcher. You may be placed on hold in some instances due to emergency call volume.

Crime Reporting

- **911 from** any campus phone

(NOTE: Dialing **911** from your cell phone in the area will connect you to SFPD who will still assist you or will forward the call to the University Police Department as needed)

- UPD Emergency Dispatch: **(415) 338-2222**
- UPD Non-Emergency Dispatch: **(415) 338-7200**
- Anonymous Crime Tip line: **(415) 338-3030**
- **Emergency Blue Light Phones** are located around various areas of SFSU.
- Elevator phones are also available for assistance, and they will connect you to UPD.
- UPD Non-emergency e-mail: upd@sfsu.edu

In Person Contact

UPD is located at 100 North State Drive, near Lot 20 parking structure.

SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES

Security of and Access to Campus Facilities

All buildings except the Library will be secured by Public Safety at 10:00pm Monday-Thursday and 5:00pm on Fridays. Public Safety personnel will check and lock all doors and windows at those times. They will also escort all unauthorized people from the buildings. On weekends, buildings are only opened when scheduled. After hours, a faculty or staff I.D. or specialized student pass, together with photo I.D., will be required to remain in the buildings. Student passes will be authorized by College deans. Public Safety will assist the deans with development of the passes. Each College dean will develop and implement a system for authorized building access after-hours and on weekends and holidays. Holiday access scheduling will be treated as weekend access. When buildings are opened for classes or special events during weekend closure periods, deans and directors will notify Public Safety in advance. Only Card Reader access doors will be open on weekends. Master and exit keys may be recalled and reissued at the discretion of the College dean. All doors will have prop alarms. Faculty and staff are encouraged to shut and lock windows at the end of the workday.

Access to University Housing facilities is limited to residents, escorted guests and University staff. Entry is monitored on 24-hour basis through a combination of card-key security systems, hard keys, door prop alarms and on-duty Residential Life personnel. Residential Life staffs professional Area Coordinator and Residential Coordinators along with Student Leaders, who support on-campus housing, live on campus and provide 24-hour crisis coverage. Student room doors should be locked at all times even when occupied. Residents with automobiles may park them in a reserved carport space after purchasing a semester permit. Most importantly, residents are reminded to observe

building security procedures and to notify Residential Life team members or the University Police Department of any unfamiliar faces or unusual incidents within either the residence halls or apartments.

The residence community has a team of student Resident Assistants and professional Area and Residential Coordinators who reside in the community with students. Resident Assistants or other Student Leaders are available to provide help with anything from roommate conflicts to directions on how to get to the nearest supermarket. Residential Life offers a wide variety of social, educational, and academic support programs. All Residential Life team members in the residence community are designated CSAs and undergo training throughout the year for both prevention and response regarding safety/security issues along with substance abuse, education and prevention of sexual assault, and general community security.

Security Considerations Used in Maintenance of Campus Facilities

The campus facilities are maintained by Facilities Services and patrolled by the Officers of the University Police Department. The Police Officers and Community Service Officers regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon physical changes of office space and equipment when requested by an administrator. The majority of campus buildings are equipped with card key access that is controlled by an access administrator. Many offices, labs, computer rooms and areas of campus have security alarms. You may use this link for more information on Facilities Services Enterprises: <http://facilities.sfsu.edu>.

Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity sodium vapor lights in buildings, in parking lot areas, in areas with heavy landscaping and trees, and along pathways frequently traveled by students. Outdoor courtesy telephones are located at the entrances of all University Housing facilities and at many locations throughout the campus. All emergency telephones are connected directly to the University Police Department.

New Student Orientations

UPD personnel conduct presentations on personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures and safety programs.

New Employee Orientations

UPD personnel present safety policies and procedures to new employees facilitated by the Human Resources Department. Employees are informed of injury and illness

prevention, workplace violence, safety programs and voluntary confidential crime reporting procedures.

ACTIONS IN THE PRECEDING 18 MONTHS TO INCREASE SAFETY

July 1, 2024 – December 31, 2025

University Police Department

- Strengthened enforcement and patrol presence by implementing targeted operations to address crime trends and expanding patrol coverage in housing communities and high-priority campus areas.
- Expanded training and outreach programs by delivering Citizen's Academy sessions, Active Threat Training, De-Escalation Training, and tailored Crime Prevention presentations to faculty, staff, and students in both in-person and virtual formats.
- Enhanced safety services and environmental improvements by continuing the SafeWalk program, conducting Campus Night Safety Walks in Fall 2024 and Fall 2025, and collaborating with Facilities to improve lighting, landscaping, and environmental safety.
- Improved security infrastructure and monitoring by conducting departmental safety assessments with upgrade recommendations and ensuring monthly testing and maintenance of bluelight emergency phones.
- Deepened collaborative partnerships by coordinating with Student Affairs, Housing and Residential Life, the Time, Place and Manner (TPM) Committee, the Action Care Team (ACT), and Student Conduct to proactively address community safety concerns.
- Collaborated with the Dean of Students Office and the President's Office to provide informational training to campus leadership and students on California Senate Bills 54 and 98.

Office of Emergency Services

- Revised and revamped the process of tracking Campus Security Authorities and their completion of necessary training.
- Updated campus Emergency Procedures Posters based on feedback from campus incidents.
- Sponsored numerous campuswide safety trainings including Campus Safety Week, Stop the Bleed, Neighborhood Emergency Response Team (in conjunction with the San Francisco Fire Department), and newly mandated Emergency Procedures Training on CSU Learn.
- Conducted trainings for staff at Sierra Nevada Field School alongside Environment, Health, and Safety including fire extinguisher training, first aid training, Stop the Bleed, and emergency procedures.

- Facilitated campus fire drills in the academic, administrative, and residential facilities across campus each semester, utilizing a centralized scheduling system.
- Established a physical location for the Emergency Operations Center on-campus.

Environment, Health and Safety

- Improved EHS training by creating a hazard-based questionnaire to identify individualized training needs, converting the questionnaire into a Qualtrics survey with nested manager-completed questions, and working with HR and CO-IT to automate LMS training assignments based on results.
- Expanded training oversight by linking HR personnel data with the LMS to generate automated training-compliance reports for Cabinet members.
- Enhanced laboratory training transparency by working with Risk and Safety Solutions (RSS) to allow principal investigators to view lab-member training compliance.
- Strengthened laboratory compliance monitoring by creating laboratory EHS compliance report cards and developing compliance summaries for the provost, deans, and department chairs.
- Provided training and published a comprehensive handbook outlining safety requirements for Facilities employees and contractors.

Office for Civil Rights and Title IX

- Implemented new reporting forms to improve efficiency and accuracy in processing Clery Act cases.
- Increased completion rates of Title IX/DHR training for students and employees and expanded campuswide prevention-education programming.
- Delivered Title IX/DHR training to Student Affairs & Enrollment Management staff, Residential Life professional staff and student leaders, student athletes and Athletics staff, Mashouf Wellness Center staff, fraternity and sorority members, academic departments, the Chairs' Council, new faculty orientation, Educational Opportunity & Pathway Programs, and employees participating in HR-facilitated forums.
- Conducted weekly Multi-Disciplinary Team meetings with partners in UPD, the Dean of Students Office, Residential Life, ACT, Faculty Affairs, and Human Resources to triage reports and coordinate response actions.
- Facilitated Threat Assessment Group meetings to coordinate individualized threat assessments with Student Affairs, UPD, ACT, Human Resources, and the University Ombuds Office.

Enterprise Risk Management

- Completed the Campuswide Risk Assessment, a two-year project involving dozens of stakeholder interviews, customization of an assessment template, integration of SFSU-specific risk data, and development of risk-rating metrics.

- Implemented the Animals on Campus Policy by gathering subject-matter expertise from campus partners, consolidating department-specific practices, and developing a comprehensive campuswide policy approved to take effect January 1, 2026.

Student Life

- Coordinated with TPM Committee Chairs to alert UPD, SHS, CAPS, DECI, Residential Life, and the Dean of Students Office when programs or spontaneous events had the potential to cause confrontation or student distress, enabling proactive support and referral efforts.
- Increased safety-related communications for student supporters through orientation programs, webinars, newsletters, and updated website resources.
- Designed and facilitated educational sessions, small-group workshops, and one-on-one advising to support student organizations and their advisors in planning and executing campus events.
- Collaborated with Equity Programs and Compliance (now Office for Civil Rights and Title IX) to provide Title IX training for Greek-letter organizations.
- Strengthened behavioral-risk management by ensuring Student Life, UPD, and HR administrators completed formal NABITA and SIVRA training to enhance ACT, Case Management, and TPM processes.

Facilities

- Maintained grounds and walkways by clearing fallen tree branches and debris and ensuring walkways and entryways were safe, well-maintained, and adequately lit.
- Strengthened safety-system compliance by conducting regular fire-alarm inspections, inspecting and replacing fire extinguishers as needed, maintaining and periodically inspecting eyewash stations, and coordinating fire marshal inspections while ensuring compliance with recommendations.

CHANGES IN SAFETY PRECAUTIONS EXPECTED TO BE MADE DURING THE NEXT 24 MONTHS

January 1, 2026 – December 31, 2027

University Police Department

- Increase visibility and awareness of safety services by strengthening police presence across campus, continuing targeted operations and patrols to address emerging crime trends, expanding promotion of the SafeWalk program, and broadening crime-prevention initiatives through tailored presentations for faculty, staff, and students.

- Strengthen collaborative crime-prevention efforts by advancing partnerships with Student Affairs, Housing and Residential Life, the TPM Committee, ACT, and Student Conduct, and by sustaining joint training with the SFPD Taraval District to support coordinated prevention and response strategies.
- Expand community-wide safety education by increasing the frequency and reach of in-person and virtual training programs, delivering additional workshops and presentations, and broadening outreach to student groups, academic departments, and campus organizations.
- Deepen campus–community relationships by co-programming events with student organizations, encouraging officer participation in campus activities, and establishing inclusive engagement spaces that promote trust, transparency, and mutual understanding.
- Implement new technologies to enhance campus security by modernizing the 911 phone infrastructure and deploying advanced tools such as in-car cameras, virtual-reality training platforms, mobile data terminals, and expanded access to law-enforcement databases and technology programs.

Office of Emergency Services

- Updated Emergency Procedures Posters will be installed in acrylic sign holders in prominent locations within campus buildings.
- Will host, in conjunction with the San Francisco Fire Department, a Neighborhood Emergency Response Team training and LISTOS, a Spanish language emergency preparedness course for both the campus and broader community.
- Will update the accessibility of our campus evacuation maps to ensure that they are understandable by those with vision disabilities.
- Emergency water tanks have been purchased and will be installed in various locations around campus to ensure access to potable water in case of an emergency impacting water quality.
- Collaboration with NAGPRA Coordinator to develop an emergency plan for artifacts housed on campus.

Environment, Health and Safety

- Continue improving EHS training by finalizing the hazard-based questionnaire, updating the Qualtrics survey, and establishing a process for delivering and scheduling training identified through the assessment.
- Develop written, equipment-specific procedures for the control of hazardous energy to support safe maintenance and operational practices.

Office for Civil Rights and Title IX

- In collaboration with the Office of Emergency Services and UPD, continue to refine Clery Act reporting protocols, daily crime-log procedures, and timely-warning notification processes.

Enterprise Risk Management

- Develop and implement the College of Liberal and Creative Arts Intimacy Policy for student performances by collaborating with campus counsel, Title IX and the College of Liberal & Creative Arts (LCA) to implement safety guidelines for student academic performances involving scenes of intimacy. Guiding documents developed include a formal policy, acknowledgement forms for actors and crew, and reporting procedures.

Student Life

- Expand and revise online resources for new students and families by updating departmental websites to better connect users with on- and off-campus support services.
- Increase awareness of student rights, responsibilities, and community expectations—particularly regarding freedom of expression—during and after new-student orientation programming.
- Revise the parent and family orientation presentation (“Top 5 Things to Know”) to address common new-student transitions, safety, health and wellness, and freedom-of-expression rights and responsibilities.
- Enhance student-staff and student-leader emergency response training for Student Activities and Campus Recreation programs, including orientation, GatorFest!, and office-specific emergency plans, while expanding peer-to-peer support and referral pathways.

Facilities

- Increase mitigation efforts by clearing fallen tree branches and debris and ensuring walkways and entryways remain safe, free of hazards, and adequately lit.

RECORDS OF ON-CAMPUS CRIME

California Education Code 67380(a)(1)(A)

California State University campuses are required by California Education Code 67380(a)(1)(A) to compile records of all occurrences reported to campus police, campus security personnel, or campus safety authorities of, and arrests for, crimes that are committed on campus and that involve violence, hate violence, theft, destruction of property, illegal drugs, or alcohol intoxication, and to make this information available within two business days if requested by students, prospective students, employees, or the media. If you wish to request crime information, please contact: The UPD Records Supervisor at hannahhirssch@sfsu.edu.

